



1. Job Specifics

Job Title:
Reports to:
Location:
Division:
Department:

Agile Trainer
Phil Stripe
TBC
QAL
DETE

2. About the role

Role Purpose

To generate revenue and maintain QA's standard of excellence through the delivery of classroom training and courseware development for all appropriate areas of QA's course portfolio relating Agile.

Duties & Key Responsibilities

- To generate revenue by delivering both public scheduled and bespoke courses in the Agile curriculum
- To achieve the required quality targets as set by the Company and determined by delegate evaluations
- To take responsibility for developing and maintaining agreed courses
- To maintain an up-to-date skills base through personal development and accreditation activities
- To complete professional certifications as appropriate
- To work with clients to create courses and courseware for their internal bespoke requirements in web design and development
- To support Sales and other internal departments with specialist advice and support on an ad-hoc basis
- Adhere to all Company policies, including, but not limited to Health and Safety policy, IT User policy and Anti-Bribery policy.
- Any additional tasks that you are assigned by your line manager or a senior member of staff.

KPIs & SLAs

- Quality scores as measured by delegate evaluations
- Utilisation as measured by revenue earning days

Key Working Relationships	[provide a list of key job titles the role holder will interact with on a regular basis, both internally and externally]

<h3>3. About You</h3>	
Skills & Abilities	<ul style="list-style-type: none"> • Excellent customer facing, presentation, interpersonal and communication skills, with an ability to share expertise with others • Patience and tolerance • Course scoping and development of course outlines • Courseware development of handouts and full course manuals • Understanding full training cycle from needs analysis to post training analysis • Team player who can also adapt to working solo for long periods • Ability to adapt to changing circumstances and cope with stressful situations • A passion for Agile and Scrum and the acquiring of new skills and experience • Be prepared to travel to different locations in the UK (and sometimes abroad) with occasional stays away from home
Experience	<ul style="list-style-type: none"> • IT training experience
Knowledge	A candidate for this role will need to be an expert in Agile with the skills and aptitude to continue to develop these skills as part of a continuous and development lifecycle. They will be willing to develop new skills and technical aptitudes in the Agile software development area as industry and business needs direct.

	As a senior learning consultant you will also be responsible for the development and management of courseware.
Personal Attributes & Other Requirements	<ul style="list-style-type: none"> • Full clean driving license • Eligible to live and work in the UK

4. About QA

About Us	<p>QA is one of the largest learning services organisations in the UK, developing skills and capabilities for everyone from apprentices to business leaders. Headquartered in London, but with a nationwide network of state-of-the-art training centres, QA Group is comprised of four fast-growing divisions- QA Learning, QA Apprenticeships, QA Consulting and QA Higher Education- all of which deliver innovative and cutting edge skills solutions to UK organisations.</p> <p>At QA, we are proud to help people and businesses transform their performance through learning; we offer a complete range of business and IT training. With training centres throughout the UK, QA delivers an exceptionally broad training curriculum to meet the needs of individuals and corporate businesses. Our award-winning teams of learning professionals are amongst the best in the world, each with extensive experience and a proven track record of delivering the skills that transform performance and ensure lasting benefits.</p>
The Division You'll Be Working In	<p>QAL: QA Learning provides the most complete range of training courses and learning services available in the UK. Our training courses span six main areas; Technical IT, Business Applications, Business Systems Analysis & Design, Programme & Project Management, Service Management, Leadership & Management and Business Skills.</p> <p>In addition to our public schedule of over 1,500 classroom-based courses, QA Learning also offers world-class delivery through virtual, mobile and eLearning. We are listed as the no.1 IT training company by The Learning & Performance Institute (LPI), with 350+ fully employed learning professionals and subject matter experts and 24 centres with 230 classrooms across UK.</p>

QA Values	<ul style="list-style-type: none"> • Integrity - We will: Be open and honest. Have trust and respect for each other. Act in the best interests of the whole business. Share knowledge and experience. • Commitment – We will: Deliver our obligations to clients and colleagues. Take individual responsibility and be proactive in delivering what we promise. Champion equality, diversity and inclusion. Support our communities and protect the environment. • Service – We will: Understand our clients and exceed their expectations. Provide exceptional value. Deliver the highest quality service. Strive to continually improve and enhance our services.
Benefits Offered With This Role	<p>[the following list to be amended to reflect the specific benefits offered for this role:]</p> <ul style="list-style-type: none"> • 25 days holiday (rising to 28 days after 5 years) – with the ability to buy more holiday days • Pension scheme – we will contribute a % of your basic salary • Life Assurance (4x your basic salary) • 2 days paid Charity Days – QA will also double any sponsorship money raised up to £250 • 3 additional training days to focus on things you’re interested in • Season ticket loan • Discounted gym membership • Cycle to work scheme • Group Income Protection • Voluntary Private Medical Insurance • Childcare Vouchers • Flu Jab Vouchers